



LITTLE TODDLERS' AFTERCARE 2026

APPLICATION FORM

Principal-Halima Cassim

Contact number-0728115234

Email address-hcassim48@gmail.com

Address-174 Monument Rd, Lyttleton, Centurion

COPIES OF:

- I'd of parent/Guardian
- Copy of unabridged birth certificate
- Copy of clinic card (A copy of the immunisations given according to age)
- Copy of the medical aid card (Not required if you not on medical aid)

Please note, it is the responsibility of the parents to hand in all the relevant documents to Little Toddlers, if we have an emergency and the school does not have the relevant documents, Little Toddlers takes no responsibility.

If any of the information on this form changes it is the responsibility of the parents to update the information with Little Toddlers.

The learner will only be released to the person/persons completing the enrolment process, if an unknown person is sent for pick-up, please inform the principal. A release code will be issued.

INITIAL EACH PAGE-BOTTOM RIGHT CORNER

ENROLMENT FORM

CHILD'S INFORMATION

Name _____

Surname _____

Name of the school the child is attending _____

Grade the child is currently in _____

Date of birth _____

Age of the child

Years	months
Male	female

Name of the aftercare and reason for leaving (If your child has been to an aftercare prior to little Toddlers)

Is the child's immunisation up to date according age?

Yes	No
------------	-----------

If you have ticked no, reason for the delay _____

Any allergies that the aftercare needs to know off (bees, food, asthma) ETC

Note: If not disclosed Little Toddlers aftercare take no responsibility on any allergic reaction the child might come to. It is the parents' responsibility to update the school if any allergies arise during the duration the child is in Little Toddlers.

List of any operations/physical or mental disabilities _____

Indicate any special precautions to be taken in the care of your child

FAMILY DOCTORS INFORMATION

Practice name _____

Doctors name and surname _____

Doctors work number _____

Doctors cell number _____

Doctors physical address _____

PARENTAL INFORMATION

MOTHERS INFORMATION

Name and surname _____

Relation to the child _____

I'd number _____

Type id I'd

S.A I'd	Passport	other
----------------	-----------------	--------------

WhatsApp number _____

Cell number _____

Personal Email address _____

Residential address _____

Medical aid group _____

Medical aid number _____

WORK INFORMATION

Company name _____

Occupation/position _____

Company physical address _____

Period of service _____

Working hours _____

Work number and Ext _____

Work Email address _____

Person responsible for the fees_____

FATHERS INFORMATION

Name and surname_____

Relation to the child_____

I'd number_____

Type of I'd

S.A I'd	Passport	Other
----------------	-----------------	--------------

WhatsApp number_____

Cell number_____

Personal Email address_____

Residential address_____

Medical aid group_____

Medical aid number_____

WORK INFORMATION

Company name_____

Occupation/position_____

Company physical address_____

Period of service_____

Working hours_____

Work number and Ext_____

Work Email address_____

Person responsible for fees_____

INCASE OF EMERGENCY (OTHER THAN THE PARENT WHO CAN BE CONTACTED)

Name and surname_____

Relation to the child _____

Work number _____

Cell number _____

Email address _____

Residential address _____

EMERGENCY CONCENT

It is the policy of Little Toddlers aftercare to notify a parent when a child is ill or needs medical attention.

Occasionally we cannot get hold of the parent and we have to get immediate help for the child, our procedure is to take the child to the nearest emergency services.

When ill/injured your child will be taken to the nearest emergency centre by Little Toddlers staff when I cannot be contacted. I consent to an ambulance being called to transport the child or any other transport if necessary. I further agree to pay all cost incurred.

Please sign below so that we can take appropriate action on behalf of your child.

I hereby give my/our consent for my/our child

Signature _____

Date _____

MONTHLY FEES

Payments should be made on or before the last day of each month. Grace period will be given till the 3rd followed by a penalty. Amounts will be billed on your month end invoice.

Full months fee is due during the school holidays.

December should be paid in full.

Parents must submit a written notice of 1 month by termination of this contract. You will still be responsible for the fee within the month the written notice is handed out. NO EXCEPTIONS

This contract runs for a full 12 months and the month is paid in full irrespective of holidays and days absent.

Should your child for what so ever reason stay for part of the first enrolment month, the registration fees as well as the, monthly payment will be forfeited.

Should your child for what so ever reason leave during the middle of the month no pro-data will be refunded.

PICK UP TERMS AND CONDITIONS

Please encourage your child to wait for the transport at the agreed time and place, not for the transport to wait for them. This delays and effects the other children in the process.

Transport will be available immediately when the school dismiss and will collect the children at the designated spot daily. The staff and aftercare will not be responsible for learners after the allocated times if not discussed in advance with the school.

If your child is absent, please notify the principal, if we do not get any notification the Little Toddlers staff will wait an extra 15 minutes and will than leave. Once Little Toddlers leave it is not our responsibility on the whereabouts of your child.

Therefore, informing the principal if there is any event, outings, activities after school so we can make advance preparation to assist in this matter.

Home work will be done at the aftercare with a teacher helping, we do not do speeches and projects that should be done at home. If your child forgets his/her book or stays absent from school we will try and do catch up but our main priority is the current homework.

Note: if you come early to pick up your child from aftercare, we will not have time to get your child's homework finish on time, so you would either wait till his/her work is done or you would take the responsibility to finish the homework at home.

AFTERNOON PROGRAMME

13H30/14H30 Children meet/arrive at the aftercare (arrivals differ depending on the grade of the learner)

14H30/15H00 late lunch

15H00/16H30 Homework

16H30/17H30 Free play

17H30/18H00 Prepare for pick-up Aftercare closes

The aftercare will provide lunch and juice

Extra snacks can always be prepared and sent with your child or make use of our tuck shop. Spending can be sent directly to Little Toddlers and we will give the kids when they return from school.

AFTERCARE FEES

Once off registration of R180

Aftercare fees R1100 Including lunch and juice

Aftercare fees R950 (when you enrol 2 or more. You don't pay registration for the 2nd child)

Holiday care per day R120 including meals from 06H30 till 06H00

PAYMENT OPTION

	PAYMENT OPTION 1
	Save 1200 by making an annual payment.
	Once off R12000 You will be paying R1000 per month
	SIGN YOUR OPTION

PAYMENT OPTION 2	
12 Months R13200 December payments should be paid in full.	
R1100 per month	
SIGN YOUR OPTION	

BANKING DETAILS

Bank- FNB

Acc name- Little Toddlers Creche

Acc no- 62715000858

Acc type- Business

Branch code- 250655

Ref – use the child's name as reference

TERMS AND ACCEPTANCE

In the event that I/we should neglect to make payment of fees, Little Toddlers hold the right to deny pick-up and entrance to my/our child. I am aware that my/our personal details will be given to the credit bureau and Little Toddlers legal team. All cost incurred during the process I/will take full responsibility of payment.

I/we understand that this is a legal and binding contract between my/ourselves and Little Toddlers aftercare.

one month calendar written notice is required

I hereby apply for the enrolment of my child/children at Little Toddlers aftercare.

Signature mother/Guardian_____

Signature father/Guardian_____

Date_____