



LITTLE TODDLERS CRECHE 2026

APPLICATION FORM

Principal- Halima Cassim

Contact number- 0728115234

Email Address- hcassim48@gmail.com

Address- 174 Monument RD, Lyttleton, Centurion

COPIES OFF:

I'D Copies of parents/guardian

Copy of unabridged birth certificate

Copy of the clinic/immunisation card (where all the immunisations were taken according to age)

Copy of medical aid card (NOT REQUIRED IF YOU NOT ON MEDICAL AID)

(Please note, it is the responsibility of the parents to hand in all relevant documents to the school, if we have an emergency and the school does not have the relevant documents, Little Toddlers takes no responsibility)

If any of the information on this form changes it is the responsibility of the parents to update the information with Little Toddlers.

Note: The learner will only be released to the person/persons completing the enrolment process, if an unknown person is sent for pick-up, please inform the principal. A release code will be issued.

INITIAL EACH PAGE- BOTTOM RIGHT CORNER

ENROLMENT FORM

CHILD'S INFORMATION

Name _____

Surname _____

Preferred Name _____

Date of birth _____

Age of the child

Years-	Months-
Male-	Female-

Up until now where has your child been (tick one)

Home-	Creche	
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Name of the creche and reason for leaving _____

Is the learner potty trained?

Yes	No	Almost
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Is the child's immunisation up to date according age?

yes	No
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If you have ticked no, reason for the delay _____

Any allergies that the school needs to know off (bees, food, asthma) E.T.C

Note: If not disclosed Little Toddlers take no responsibility on any allergic reaction the child might come to. It is the parent's responsibility to update the school if any allergies arise during the duration the child is in Little Toddlers.

List of any operations/physical or mental disabilities

Indicate any special precautions to be taken in the care of your child

FAMILY DOCTORS INFORMATION

Practice name_____

Doctors name and surname_____

Doctors work number_____

Doctors cell number_____

Business physical address_____

PARENTAL/GUARDIAN INFORMATION

MOTHERS INFORMATION

Name and surname_____

Relation to the child_____

I'D Number_____

Type of I'D

S.A I'd	passport	other
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**WhatsApp
number**_____

Cell number_____

Personal Email address_____

Residential address_____

Medical aid group_____

Medical aid number_____

WORK INFORMATION

Company name_____

Occupation/position_____

Company physical address_____

Period of service_____

Working hours_____

Work number and Ext_____

Work email address_____

Person responsible for the payment of fees_____

FATHER INFORMATION

Name and surname_____

Relation to the child_____

I'D number_____

Type of I'D

S.A I'd	passport	other
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**WhatsApp
number**_____

Cell number_____

Personal Email address_____

Residential address_____

Medical aid group_____

Medical aid number_____

WORK INFORMATION

Company name_____

Occupation/position_____

Company physical address_____

Period of service_____

Working hours _____

Work number and Ext _____

Work Email address _____

Person responsible for fees _____

INCASE OF EMERGENCY (Other than the parents who can be contacted)

Name and surname _____

Relation to the child _____

Work number _____

Cell number _____

Email address _____

Residential address _____

EMERGENCY CONCENT

Little Toddlers reserves the right to, in case of an emergency, summons its own doctor or any other doctor who may be available at the time of emergency, if the child's usual doctor as indicated in the application form is unavailable. The parents shall in such cases support the actions of the school and undertake to ascertain the circumstances surrounding the emergency from the school. Cost for which the parents are liable.

The school undertakes to take all reasonable steps to prevent accidents or injuries to the children. Little toddlers will under no circumstances, is held responsible for any sickness or injuries the child may incur whilst under the supervision of the school irrespective of the circumstances prevailing or due to circumstances beyond the schools control.

Please sign below so that we can take appropriate action on behalf of your child.

I hereby give my/our consent for my/our child

Signature _____

Date _____

MONTHLY FEES

Should your child for what so ever reason only stay for part of the first enrolment month, the registration fees as well as the monthly payment will be forfeited.

Should your child for what so ever reason leave during the middle of the month no pro-data will be refunded.

DECEMBER FEES SHOULD BE PAID IN FULL

THIS CONTRACT RUNS FOR A FULL 12 MONTHS AND THE MONTH IS PAID IN FULL IRRESPECTIVE OF HOLIDAYS AND DAYS ABSENT.

November and December will not be accepted as a notice giving month. No notice of withdrawal will be accepted. Regular school fees will be paid if you choose not to send your child.

Monthly fees include all sick days, holidays and vacation time, these are paid days. Fees are based on booked days not attendance. Refunds will not be given for the days where your child does not attend.

Parents must submit a written notice of 1 month by termination of this contract. You will still be responsible for the fee within the month the written notice is handed out. NO EXCEPTION (November and December termination will not be accepted)

Payments should be made on or before the last day of the month. A grace period will be given until the 3rd followed by a penalty.

If you get paid on the 15th of the month, school fees should be paid in advance. If you choose to begin school on the 1st of the month you will pay the 15 day prodata.

PAYMENT OPTIONS

Payment option 1	Payment option 2
12 months	Save R4200 by making an annual payment
R2350 per month	Once of R24000 You will be paying R2000 per month
Sign you option:	Sign you option

Payment option 3	
You can pay December fees in advance along with your first month's fee and receive R350 off your December month's fees.	

January fees R2350 and December fees R2000 total upon registration R4350	
11 Months R2350	
Sign your option	

REGISTRATION AND SCHOOL FEES

Registration fee R850 (non-refundable)

School fees R2350 (full day including breakfast and lunch)

School fees R2000 (when you enrol 2 or more. You don't pay registration for the 2nd child)

Half day school fees R2000 (including breakfast and lunch)

Maths kids R180 (cognitive development)

Computers R180

Kiddies sportz R180

Day visitors R240

Stationery R890

School uniform R240

Grade R school uniform R240

Activity books (Only for grade R, Bears, and Dolphins) R95

Little Toddlers has school bags, Summer caps and water bottles, ask office for prices and to place orders.

BANKING DETAILS

Bank-FNB

Acc Name- Little Toddlers Creche

Acc No-62715000858

Acc Type-Business

Branch Code-250655

Ref-Use your child's name as reference

TERMS AND ACCEPTANCE

In the event that I/we should neglect to make payment of fees, Little Toddlers hold the right to deny entrance to my/our child. I am aware that my/our personal details will be given to the credit bureau and Little Toddlers legal team to issue a letter of demand and then be blacklisted and if there is still no action your account will be handed over to our debt collectors.

All cost incurred during this process may incur in their endeavour to recover any monies emanating from this agreement and then on an attorney-and-client basis, together with collection commissions, tracing fees etc.

I/we understand that this is a legal and binding contract between my/ourselves and Little Toddlers Creche, an alternative, temporary arrangement for paying the fees, such written agreement will be signed by both parties and added to the existing agreement.

Should you want to make any arrangements regarding your arrears of fees, communicate with the principal.

I hereby apply for the enrolment of my child/children at Little Toddlers Creche

Signature mother/guardian_____

Signature father/guardian_____

Date _____